

GUIDELINES, POLICIES AND PROCEDURES

RATIONALE:

The Research/Thesis Assistance Program is a continuing undertaking of the Office of the Ombudsman which provides a good opportunity for students in the graduate and undergraduate level to conduct studies and researches on the malaise of graft with the hope of finding ways on how the problem can be prevented or minimized, if not totally eradicated. This program is envisioned to awaken the consciousness of the youth and develop in them a deep sense of responsibility as active members of the society in the fight against graft and corruption. It also serves as a positive reinforcement for the students to contribute their knowledge and wisdom towards nation building by writing their research work on graft and corruption prevention and control.

OBJECTIVES:

1. To develop graft prevention awareness or consciousness among students and JGUs;
2. To consider and utilize thesis grantee's findings and recommendations for graft prevention policy formulation and/or make representation with concerned agencies for the realization of the objectives of the research or studies either through a review of existing systems and procedures, regulations or laws.

FORMS OF ASSISTANCE:

Under the Program, students can avail of the following assistance:

1. Use of research materials/data on graft and corruption and related literature which are available at the Office of the Ombudsman;
2. Access to personal interviews with top officials of the Office of the Ombudsman and facilitate such requirement when necessary with the other officials of other government agencies;
3. Attend on-going seminars, workshops and conferences being conducted by the Office of the Ombudsman in order to give the researchers a deeper understanding of their particular topics;
4. Free use of printing equipment such as typewriter, computer, laser printer and photo copier;
5. Provision of printing paper for final copy of approved thesis;
6. Free binding services and printing of bound covers (in accordance with the required number sets of copies of a particular college or university); and,
7. Financial assistance of P5,000, 50% of which shall be paid upon the approval of the thesis proposal and the remaining balance will be paid upon submission of the completed research/thesis/study.

OTHER INCENTIVES :

1. Awarding of Certificate of Appreciation;
2. Publication of an article in a major daily about the approved thesis and proponent;
3. Publication of a feature article in the Ombudsman's Journal.

QUALIFICATION REQUIREMENTS:

1. The Assistance Program is open to all graduate and undergraduate students particularly in the third and fourth year levels who are enrolled in different areas of discipline (i.e, Public Administration, Liberal Arts, Arts and Sciences, Education, Engineering and the like);
2. Applicants must be enrolled in research/thesis writing subject or in any course which requires conduct of studies and researches at the time the application is filed;
3. Applicants must be enrolled at the start of every semester and / or trimester of every school year at the time the application is filed;
4. The topic for the research / thesis must focus on graft and corruption or any specific subject area related to it;
5. The research/thesis proposal must be approved by the school (college dean, adviser or panel depending on whoever is the approving authority of the concerned college or university) and the same must be submitted to the Community Coordination Bureau with the letter application.

THE THESIS ASSISTANCE EVALUATION COMMITTEE

A. Composition

The Thesis Assistance Evaluation Committee is composed of a Chairman and three members, all of whom are officials and /or employees of the Office of the Ombudsman. For the purpose of this undertaking, the CCB Director is the Chairman and the Staff of the Educational Programs Development Division (EPDD) are the members.

B. Functions

The Evaluation Committee takes charge of the review and evaluation of the applications for such grant. It is also tasked to make recommendations to the Honorable Ombudsman concerning the directions for study or research if it deems necessary.

CRITERIA FOR THE APPROVAL OF APPLICATION

Approval of the application in the Assistance Program is based on the following:

1. Novelty of the topic;
2. Relevance of the topic (focused on graft and corruption);
3. Timeliness of the study;
4. Significance of the study to the mission/objective of the Office of the Ombudsman;
5. Adaptability of the study to the functions of the Office of the Ombudsman and / or other government agencies;
6. Thesis proposal content;
 - a. Background of the study; statement of the problem and activities; scope and limitation; significance of the study;
 - b. Review of related literature;

- c. Theoretical framework, hypothesis, assumptions, operational definitions, theories used in the study;
- d. Research methodology, research design, sampling plan, methods used in gathering data and analysis; and
- e. Research instruments.

COMPOSITION OF APPLICANTS

Thesis writing can be done in group or individual capacity depending on the prescribed procedure of the concerned college or university.

PROCEDURE OF APPLICATION

1. Interested applicants should file their applications at the address below:

DIRECTOR ROMEO I.TAN
Chairman
Thesis Assistance Evaluation Committee
Community Coordination Bureau
Office of the Ombudsman
Agham Rd., Diliman, Quezon City

Tel. Nos. 926-8781 926-8780

2. Applications must be accompanied by the following documents:
 - a. A copy of the latest registration form; and
 - b. A copy of the approved thesis proposal or its abstract.

RESEARCH/THESIS ASSISTANCE PROGRAM



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Community Coordination Bureau
Public Assistance & Corruption Prevention Office