

Sample Sworn Complaint

Although the Office of the Ombudsman acts on any complaint, whether verbal or written, sworn or unsworn, it is best that it includes the following particulars: (a) What are you complaining about?, (b) When did the problem/incident occur?, (c) Who are the persons involved in the incident/anomaly?, (d) Where did the incident take place?, and (e) How did it happen? Also, a sworn statement with supporting evidence will greatly facilitate the investigation. A sample of such affidavit-complaint would be as follows:

I, Juan dela Cruz, a Filipino and a resident of Agdao, Davao City, hereby aver the following facts:

That I am employed at the Barangay Hall, Agdao, Davao City as Barangay Councilman;

That on January 8, 2006, Barangay Captain Pedro Tanggal made it appear that the Barangay Council of Agdao met in session and passed a barangay ordinance appropriating P50.000 for a canal drainage project;

That pursuant to said purported ordinance, Barangay Captain Tanggal, together with Barangay Treasurer Maria Ayos, prepared a labor payroll for the period January 16-25, 2006 indicating therein that certain individuals, namely, Tiago Tapal and Diego Diez, have worked and finished the canal drainage work;

That said barangay officials Tanggal and Ayos withdrew and disbursed from the barangay funds the amount of P50.000 supposedly for the canal drainage project:

That-the Barangay Council of Agdao had not convened in session nor passed the aforesaid ordinance on January 8, 2006 for the purpose of appropriating P50.000;

That no canal drainage project was undertaken by the barangay in January, 2006,

That I am charging Barangay Captain Pedro Tanggal and Treasurer Maria Ayos for the commission of the crimes of Malversation of Public Funds thru Falsification of Public Documents and the Anti-Graft and Corrupt Practices Act (RA 3019).

(Signed)
Juan dela Cruz

Subscribed and sworn to before me this 30th day of March, 2006, at Davao City, Philippines.

(Signed)
Public Prosecutor

Certificate of Non-Forum Shopping and Verification.

(Signed by Affiant)