

Republic of the Philippines
OFFICE OF THE OMBUDSMAN
OFFICE OF THE OMBUDSMAN FOR THE MILITARY
AND OTHER LAW ENFORCEMENT OFFICES

3rd Flr., Ombudsman Building, Agham Road, Quezon City
 Tel. 926-8744 Trunk Line: 926-9115 / 16 loc.322 / 323 ; Fax # 926-8747

OPEN CANVASS

P.R. No. 13-094
 Dated: 7-17-13

Gentlemen:

Please quote your lowest government price for the following items specified below:

UNIT	QTY.	ARTICLE DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
5	UNITS	LASER PRINTER		
		Manufacturer's Certification: ISO 9001 compliant for at least 10 years		
		Print Technology method: Laser printer		
		Memory: 2 MB or higher		
		Processor: 266 MHz or higher		
		Speed: 22 ppm or higher for A4(normal)		
		Monthly Duty Cycle: 5000 pages per month (A4) or higher		
		-with multiple sheet multi-purpose/priority feed/by pass tray		
		Input capacity: 100 sheet adjustable main tray or higher		
		-with multiple sheet multi-purpose/priority feed/bypass tray		
		Output capacity- 150 sheet or higher		
		First Page Out (ready): as fast as eight (8) seconds or faster		
		Interface:at least USB 2.0 or latest		
		Paper size: For at least: Letter, A4, Executive, Legal, A5, US folio, Envelope		
		Compatible operating systems: For 32 and 64 bit: Microsoft Windows XP Home Vista, XP Professional, Windows 7, Windows 8, Mac OS, Linux		
		Features: Energy star qualified, with auto-on, auto-off/standby and auto sleep		
		capability/function, Phot-conductive drum unit and toner in one cartridge/incorporated		
		Accessories: Power cable (Phil. Standard), USB cable, toner cartridge with incorporated drum unit, Driver and User Manual		

- Important: 1. PRICE SUBJECT TO 5% F.VAT 1% EWT..
 2. TERMS: CHARGE ACCOUNT UNLESS OTHERWISE SPECIFIED.
 3. Penalty computed at the rate of 1/10 of 1% shall be imposed for each day of late delivery.

BY THE AUTHORITY OF THE DEPUTY
 OMBUDSMAN FOR THE MOLEO

Printed Name and Signature of Quoter

Canvassed by: _____

Date: _____

REMEDIOS S. SOBREMISANA
 Chief Administrative Officer

INSTRUCTIONS

1. Please return this bid form with your firm quotation in a sealed envelope (NOT STAPLED) to this Office addressed to the Chairman, Bids and Awards Committee through the Property And Supply Unit, who shall acknowledge receipt thereof, on or before the opening of bids on _____ at _____ o'clock a.m./p.m.
2. Please indicate outside the sealed envelope the PR/RFS number appearing on the upper right hand corner of this form.
3. Any erasures or alterations should be initialed.
4. The Bidders may be present at the time of the opening of bids.
5. The Office of the Deputy Ombudsman for the Military reserves the right to reject any or all parts of the bids.
6. Strict compliance for the delivery of all item stated on the Purchase Order/Job Order is enforced otherwise sanctions per COA Rules and Regulations on Bidding and awards will be imposed.
7. Terms of Payment: CHARGE ACCOUNT unless specified.
8. Prices are subject to _____ percent withholding tax.
9. Delivery period upon receipt of order: _____ working days.
10. Penalty computed at the rate of 1/10 or 1% of the total amount will be imposed for each calendar day of late delivery.