



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
OFFICE OF THE SPECIAL PROSECUTOR
 5th Floor, Sandiganbayan Centennial Building
 Commonwealth Ave. corner Batasan Road, Quezon City
 Tel/Fax: 951-3134



REQUEST FOR QUOTATION

COMPANY: _____
 Address: _____
 Tel. No.: _____

QUOTATION NO.	2K12-014-OCT
P.R. NO.:	11-10-195
DATE:	October 5, 2012
REMARKS:	SHOPPING

Gentlemen:

Please quote your lowest government price for each of the following item(s) specified below:

Item No.	UNIT	ARTICLE DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
	ream	Paper, multicopy, letter size, 80 gsm.	200		


Deadline of submission: 7-DAYS UPON RECEIPT HEREOF

TOTAL: _____

Important:

- Price should be valid for 45 days;
- DELIVERY PERIOD: _____ upon receipt of P.O. (Pls. state no. of days of delivery if beyond the required 7 working days);
- Term of Payment: **CHARGED ACCOUNT** unless specified;
- Total price quoted above subject to withholding tax and payable check;
- The company/supplier must issue a CERTIFICATION to the effect that it has a:
 - Valid Business Permit, and
 - Official Receipts duly registered with the BIR.

BY AUTHORITY OF THE
 BIDS AND AWARDS COMMITTEE:


 AGNES B. AUTENCIO-DAQUIS
 Assistant Special Prosecutor III
 Head, Secretariat for OSP-BAC

 Supplier's Representative (Print Name)

 Signature / Date

Noted by:

 Concepcion P. Mamaril

Canvassed by:

 Ryan S. Bon